

Diversity

A Realworld Guide to Diversity – SPANISH

The LearnCom Group

14:41

This course covers the basics of promoting the value of Diversity in the Workplace. It is designed for all employees including non-supervisory personnel, supervisors and managers. It is ideally suited for new employee orientation, and refresher training for all other personnel.

Sexual Harassment

Sexual Harassment – Is It or Isnt It – SPANISH

The LearnCom Group

16:42

This course will communicate the latest information on identifying and dealing with sexual harassment. It is designed with interactive vignettes to stimulate discussion about the not-so-obvious forms of sexual harassment, and the hostile work environment it can create. You will learn valuable lesson to help eliminate the emotional and financial problems of sexual harassment in the workplace.

Time Management

The New Time of Your Life

The LearnCom Group

19:34

Time – our most valuable resource. No matter what you do, no matter how hard you try, you'll never get more time. You can't buy it—you can't borrow it. Time is life. If you waste your time, you waste your life. If you master your time, you master your life. The New Time of Your Life has been developed to help you master your time. This course will provide you with tools, techniques and ideas to help you take control of time. To have the time of your life!

The New Time of Your Life – SPANISH

The LearnCom Group

19:38

Time – our most valuable resource. No matter what you do, no matter how hard you try, you'll never get more time. You can't buy it—you can't borrow it. Time is life. If you waste your time, you waste your life. If you master your time, you master your life. The New Time of Your Life has been developed to help you master your time. This course will provide you with tools, techniques and ideas to help you take control of time. To have the time of your life!
